

BILLINGSLEY, DEUXHILL, GLAZELEY AND MIDDLETON SCRIVEN PARISH COUNCIL

To: Members of the Public and Councillors

Circulated: 25th April 2024

You are cordially invited to attend the Annual Council Meeting of
Billingsley, Deuxhill, Glazeley and Middleton Scriven Parish Council
Wednesday 1st May 2024 – 7 pm
Chetton Village Hall.



Paul Mulligan
Parish Clerk

AGENDA

1.	Co-option of new members to the Parish Council
2.	Declaration of Acceptance
3.	Elect the Chair of the Council
4.	Elect the Vice Chair of the Council
5.	Declaration of Acceptance of Office
6.	Public participation A period of up to 15 minutes for members of the public to ask questions or submit comments.
7.	To receive apologies for absence Apologies should be submitted to the Parish Clerk in advance of the meeting.
8.	Declaration of Members' Interests To receive declarations of personal, prejudicial and pecuniary interests from members relevant to items under discussion at the meeting.
9.	Confirmation of previous minutes To receive and confirm the minutes of the meeting held on 6th March 2024
10.	Matters arising from minutes not Included in this agenda
11.	Unitary Councillor Update To receive a report from Councillor Tindall

12.	<p>Appointment of officers</p> <ul style="list-style-type: none"> • Finance • Others to be determined 															
13.	<p>Financial</p> <p>13.1 To review payments and accounts from the Parish Council Bank Account for April 24.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">HMRC</td> <td style="width: 40%;">PAYE</td> <td style="width: 30%; text-align: right;">57.40</td> </tr> <tr> <td>Billingsly PC</td> <td>Clerks Salary</td> <td style="text-align: right;">230.33</td> </tr> <tr> <td>DM Payroll</td> <td>Payroll services</td> <td style="text-align: right;">170.00</td> </tr> <tr> <td>Bernard Townson</td> <td>Internal Audit</td> <td style="text-align: right;">150.00</td> </tr> <tr> <td>HSBC</td> <td>Bank Charges</td> <td style="text-align: right;">5.00</td> </tr> </table> <p>13.2 To review the auditor’s report for 2023 - 24</p> <p>13.3 To review the budget for 2024-25</p> <p>13.4 To review the 2023- 24 AGAR submission</p>	HMRC	PAYE	57.40	Billingsly PC	Clerks Salary	230.33	DM Payroll	Payroll services	170.00	Bernard Townson	Internal Audit	150.00	HSBC	Bank Charges	5.00
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14.	<p>Environmental Maintenance</p> <ul style="list-style-type: none"> • Grass and hedges • Road signs • Application for EM grant 															
15.	<p>Parish Asset Review</p> <p>To confirm the assets owned by the Council and determine their value for insurance purposes.</p>															
16.	<p>Planning Applications</p> <p>Cape of Good Hope - to review the current status of planning application and consider any actions to take with Shropshire Council.</p>															
17.	<p>Public Rights of Way in Parish</p> <p>Update from recent meeting with Shropshire Council representative.</p>															
18.	<p>Annual Parish Meeting for the Community</p> <p>To update arrangements.</p>															
19.	<p>Items Noted for Next Meeting</p>															
20.	<p>Confirm Date of Next Meeting</p> <p>1st July 2024 –Ordinary Meeting of the Council.</p>															

Paul Mulligan
 Clerk to the Council
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