

BILLINGSLEY, DEUXHILL, GLAZELEY AND MIDDLETON SCRIVEN PARISH COUNCIL

Annual Council Meeting of Billingsley, Deuxhill, Glazeley and Middleton Scriven Parish Council Wednesday 1st May 2024

MINUTES

Present: Cllr Jones – Chair, Cllr Fidlin, Cllr Richardson.

In attendance: Paul Mulligan – Clerk.

Meeting opened at 19.00

1.	Co-option of a new member to the Parish Council The Chair informed members that Simon Summerby-Bent from Billingsley, had been interviewed as a possible co-opted member of the council. It was proposed by Cllr Richardson and seconded by Fidlin Resolved unanimously to co-opt Simon Summerby-Bent as a member of the Parish Council.
2.	Declaration of Acceptance Declaration of acceptance was duly completed.
3.	Elect the Chair of the Council It was proposed by Cllr. Fidlin and seconded by Cllr. Richardson Resolved - unanimously to elect Cllr. Jones as the Chair for 2024-2025.
4.	Elect the Vice Chair of the Council It was proposed by Cllr. Fidlin and seconded by Cllr. Jones Resolved - unanimously to elect Cllr Richardson as the Vice-Chair for 2024-2025.
5.	Declaration of Acceptance of Office Cllr Jones and Cllr Richards formally accepted the posts.
6.	Public participation A period of up to 15 minutes for members of the public to ask questions or submit comments. No members of the public were present.
7.	To receive apologies for absence Apologies should be submitted to the Parish Clerk in advance of the meeting. All members were present.
8.	Declaration of Members' Interests To receive declarations of personal, prejudicial and pecuniary interests from members relevant to items under discussion at the meeting. There were no declarations of disclosable interests.

9.	<p>Confirmation of previous minutes Councillors received the minutes and it was proposed by Cllr. Jones and seconded by Cllr. Richardson. Resolved unanimously to confirm and approve, the minutes of the Parish Council meeting held on 6th March 2024 as correct and these were duly signed, initialed and dated by the Chairman as a true record</p>									
10.	<p>Matters arising from minutes not Included in this agenda There were no additional matters <i>Cllr Tindall joined the meeting at 19.15</i></p>									
11.	<p>Unitary Councillor Update To receive a report from Councillor Tindall.</p> <ul style="list-style-type: none"> • Many will have heard on Shropshire Council’s efforts to balance its budget. One area that will impact directly on residents will be the possible closure of one of the two HRCs in South Shropshire- these being at Bridgnorth and at Craven Arms. Alternatively, there has been a suggestion that the HRCs are closed one day a week and a system of prior booking introduced. The other suggestion is that residents pay £52 per year to have their garden rubbish taken away. • Despite the huge back log (largely caused by chronic underfunding over many years), Shropshire Council is trying to catch up with road repairs in general and potholes in particular. When residents report a problem on FixMyStreet there doesn’t seem to be a method of copying the local councillor in so it is difficult for me to follow what has and what has not been done. I will try and see if the programme can be amended to accommodate such a function. • The timetable for the examination of Shropshire Council’s Local Plan by Planning Inspectorate has been extended to the 11th June so that further public consultation can be held, particularly with regards to the Green Belt. <p>Cllr Tindall presented details of a 106 local residents application related to a proposed property within the Parish. It was agreed that Councillors will arrange a meeting with the applicant and this will be discussed further at the next meeting of the council as an agenda item.</p> <p>Discussion took place regarding the Empty Homes Team at Shropshire Council. Cllr Jones commented that the team had been very helpful in quickly resolving issue in relation to The Cape of Good Hope building. He went on to outline the current context of the property with regard to planning and future development. He stressed the importance of the Empty Homes Team and the need to maintain the service for the County. He asked Cllr Tindall to make representation, to secure the future of the team, to members of the County Council. <i>Cllr Tindall left the meeting at 19.49</i></p>									
12.	<p>Appointment of officers</p> <ul style="list-style-type: none"> • Finance – Cllr Richardson • Representative for South Shropshire – Cllr Jones 									
13.	<p>Financial 13.1 To review payments and accounts from the Parish Council Bank Account for April 24.</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">HMRC</td> <td style="width: 33%;">PAYE</td> <td style="width: 33%; text-align: right;">57.40</td> </tr> <tr> <td>Billingsly PC</td> <td>Clerks Salary</td> <td style="text-align: right;">230.33</td> </tr> <tr> <td>DM Payroll</td> <td>Payroll services</td> <td style="text-align: right;">170.00</td> </tr> </table>	HMRC	PAYE	57.40	Billingsly PC	Clerks Salary	230.33	DM Payroll	Payroll services	170.00
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	<p>Bernard Townson Internal Audit 150.00 HSBC Bank Charges 5.00</p> <p>Proposed by Cllr Jones and seconded Cllr Fidlin Resolved to unanimously to approve the above expenditure.</p> <p>13.2 To review the auditor’s report for 2023 – 24 Members recognised the issues within the report and noted comments that during the last two months, practice had improved and was now in line with expectations for a small authority. They also agreed that the financial regulations they had put in place provided a good framework for the year ahead. It was also agreed to review the risk register at the next meeting.</p> <p>13.3 To review the budget for 2024-25 The budget was reviewed and discussion took place regarding several of the headings and allocations. No adjustments were made.</p> <p>13.4 To review the 2023- 24 AGAR submission Members reviewed the AGAR document and completed Section 1, the Annual Governance Statement. This was reviewed in the context of the internal auditor’s report. Proposed by Cllr. Fidlin and seconded by Cllr. Jones Resolved to unanimously to accept the AGAR submission and the status of exempt authority.</p>
14.	<p>Environmental Maintenance</p> <ul style="list-style-type: none"> • Grass and verge Members agreed that grass and verge maintenance would remain with the responsibly of Shropshire Council unless otherwise notified. • War memorial It was agreed that the priority was to maintain the environment around the memorial. Proposed by Cllr. Jones and seconded by Cllr. Richardson. Resolved unanimously to contract Mr. Hughes to maintain the area around the memorial with a maximum budget of £600.00 per annum. • Road signs Discussion took place regarding the lack of village signs when entering Deuxhill on the B4363. It was agreed that the Clerk would contact Highway to enquire about the provision of signs. Cllr Ricardson would also record it on Fix My Street. • Application for EM grant It was agreed that the Clerk would make an application for funds towards the signs at Deuxhill and for renovation work on the war memorial.
15.	<p>Parish Asset Review</p> <p>To confirm the assets owned by the Council and determine their value for insurance purposes. Carried forward to next meeting. The Clerk to provide a list of assets to members.</p>
16.	<p>Planning Applications</p> <p>Cape of Good Hope - to review the current status of planning application and consider any actions to take with Shropshire Council. Discussed in section 11.</p>
17.	<p>Public Rights of Way in Parish</p> <p>Update from recent meeting with Shropshire Council representative. An on-site meeting had taken place between council members and the Public Rights of</p>

	Way officer to establish priorities for the Parish. The Chair informed the meeting that the footbridge over Borle Brook in Glazeley was to be replaced this year.
18.	Annual Parish Meeting for the Community It was confirmed that the meeting would take place on 22 nd May 2024 at three church venues across the Parish. The Clerk will prepare material for the meeting.
19.	Items Noted for Next Meeting Restoration of war memorial.
20.	Confirm Date of Next Meeting 3rd ^t July 2024 –Ordinary Meeting of the Council.

Meeting close 21.00