

**Ordinary Meeting of the
Billingsley, Deuxhill, Glazeley
and Middleton Scriven Parish Council
Wednesday 6th March 2024
MINUTES**

Present: Cllr Jones – Chair, Cllr Fidlin, Cllr Richardson.
In attendance: Paul Mulligan – Clerk.

Meeting opened 19.30

1.	Chair’s Welcome and opening remarks The Chair confirmed the meeting was quorate and welcomed Members.
2.	Public participation A period of up to 15 minutes for members of the public to ask questions or submit comments. No members of the public were present.
3.	To receive apologies for absence To receive, consider and accept as appropriate, any apologies for absence in accordance with the terms of Section 85(1) of the Local Government Act 1972. No apologies were received.
4.	Declaration of Members’ interests To receive declarations of personal, prejudicial and pecuniary interests from members relevant to items under discussion at the meeting. None were noted.
5.	Confirmation of previous minutes To receive and confirm the minutes of the meeting held on 1 st February 2024 Resolved: To confirm the minutes of 1st February 2024 as an accurate record. Prop: Cllr Richardson, Sec: Cllr Fidlin
6.	Matters Arising from Minutes not Included in this agenda Non tabled
7.	County Councillor Update To receive a report from Unitary Councillor Tindall Councillor Tindall was not in attendance.

8.	<p>Planning Application To consider the following: New Planning Applications published on 06/02/2024 relating to parish of: Billingsley Reference: 24/00398/FUL (validated: 02/02/2024) Address: Billingsley Park Lodges, Billingsley, Bridgnorth, Shropshire, WV16 6PF Proposal: Erection of a timber-framed storage building Applicant: Mr Simon Henwood (Billingsley Park Lodges , Billingsley, Bridgnorth, Shropshire, WV16 6PF)</p> <p>Positive comments were made regarding the appropriateness of the tree screening for the building that kept it from public view.</p> <p>Resolved: To support the application. Prop: Cllr Richardson, Sec: Cllr Jones - Unanimous</p>
9.	<p>Banking and Payments Update on current application for a change of mandate and employer payment process. The clerk informed the Members that the bank mandates had been confirmed with the signatures of the Clerk and Chair. Applications were currently underway for telephone and internet banking. It was agreed that once this was place, bank authorisation should be extended to at least one additional Councillor. The Clerk confirmed that the Council was now registered with HMRC and that the payroll administration was being run by DM Payroll Services.</p>
10.	<p>Highways Issues To consider issues current impacting on the Parish. Cllr Richardson confirmed that he had noted the water drainage issue for the area on Shropshire's Fix My Street. He was awaiting confirmation of any proposed action. Discussion took place about the poor condition of the footpath bridge over the brook in Glazeley. The Chair informed Members that he had contacted Mr. Hickson, South East area rights of way officer, and confirmed that a Parish Paths Partnership agreement was in place with Shropshire Council as Highways Authority. It was agreed that the Chair would contact Mr. Hickson to arrange an informal meeting to discuss known issues and decide how to work together. Councillors will also reach out to parishioners to ask if they would provide voluntary support.</p>
11.	<p>Public Street Lighting To review the current provision. It was agreed to visit the area where street lighting was in place and meet with residents with the view to canvass the community opinion on the usefulness of the lights.</p>
12.	<p>Parish Council Vacancies To consider the current context regarding vacancies. The Clerk confirmed that there have been no applications during the official two week notice period and the Council were able to seek co-option from the local community. It was agreed Councillors will approach members of the Parish.</p>
13.	<p>Parish Meeting and Annual Meeting To decide on a date and the organisation of the Parish and Annual Meeting It was agreed to hold the Annual Council Meeting and the Parish Meeting on Wednesday 1st May at 7pm. The Clerk will prepare the agenda for both meetings and some publicity material. The Chair will advise the Clerk on who to contact for reports for the Parish meeting. He will also present a report.</p>

14.	Business brought forward by Members for future discussion. Cape of Good Hope building Review if any parts of the Parish are within a conservation area. The request for a road sign at Deuxhill Environmental Maintenance Grant Development of Parish Plan/ Plans for 2024 -25
15.	Date of next meeting. Annual Parish Council Meeting and Parish Meeting, Wednesday 1 st May 2024 - 7.00 pm - Chetton Village Hall

Meeting closed at 20.30