

BILLINGSLEY, DEUXHILL, GLAZELEY AND MIDDLETON SCRIVEN PARISH COUNCIL

Ordinary Council Meeting of Billingsley, Deuxhill, Glazeley and Middleton Scriven Parish Council Wednesday 6th November

Present: Cllr. Jones – Chair, Cllr. Fidlin, Cllr. Richardson, Cllr. Summerby-Bent.

In attendance: Paul Mulligan – Clerk

Meeting opened 19.00

MINUTES

1.	<p>Public participation A period of up to 15 minutes for members of the public to ask questions or submit comments. No members of the public were present.</p>													
2.	<p>To receive apologies for absence Apologies should be submitted to the Parish Clerk in advance of the meeting. All present.</p>													
3.	<p>Declaration of Members' Interests To receive declarations of personal, prejudicial and pecuniary interests from members relevant to items under discussion at the meeting. None declared.</p>													
4.	<p>Confirmation of previous minutes To receive and confirm the minutes of the meeting held on 4th September 2024. It was proposed by Cllr. Richardson and seconded by Cllr. Fidlin. Resolved to unanimously confirm and approve the minutes of the Parish Council meeting held on 4th September 2024 as correct.</p>													
5.	<p>Matters arising from minutes not Included in this agenda None.</p>													
6.	<p>Unitary Councillor Update To receive a report from Councillor Tindall including feedback regarding bus services in the Parish. Cllr. Tindall was not in attendance.</p>													
7.	<p>Financial 7.1 Expenditure September and October 2024</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Clear Councils</td> <td style="width: 33%;">Insurance</td> <td style="width: 33%; text-align: right;">526.81</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td style="text-align: right;">57.60</td> </tr> <tr> <td>Billingsley PC</td> <td>Clerks Salary</td> <td style="text-align: right;">230.13</td> </tr> <tr> <td>HSBC</td> <td>Bank Charges</td> <td style="text-align: right;">5.00</td> </tr> </table>		Clear Councils	Insurance	526.81	HMRC	PAYE	57.60	Billingsley PC	Clerks Salary	230.13	HSBC	Bank Charges	5.00
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	Recent receipts: Environmental Maintenance fund - £450.00 There were no matters arising. It was proposed by Cllr. Fidlin and seconded by Cllr. Richardson. Resolved to unanimously confirm and approve the above expenditure. 7.2 Budget 2025-26 Discussion took place regarding the budget for the financial year 2025 -26. It was agreed that consideration will be given to increasing the current budget headings in line with the annual rate of inflation. Alongside, the budget will include the cost of planned projects for the coming year and any additional expenses such as maintenance work around the parish. The final budget will be finalised in January and the annual precept set.			
8.	Signs for Deuxhill To provide an update on installation. The Clerk informed members that Asset Surfacing has received the signs and were currently applying to Shropshire Highways for the installation permissions (section 50).			
9.	Street Lighting and Telephone Boxes To review current provision and assess maintenance needs. Members reviewed the costs for a maintenance check on the street lighting and the replacement of the current bulbs to more cost effective and environmentally appropriate LED fittings. It was agreed that costs could further be reduced by reducing the number of hours the lights were turned on. It was noted that the cost of the work was higher than previously anticipated from the discussion in September, but it was agreed that it should be given priority. It was proposed by Cllr. Jones and seconded by Cllr. Fidlin Resolved to unanimously confirm the maintenance and bulb replacement of parish street lights at a cost of £1584.00 + vat. Two Quotes were reviewed for the renovation of the phone boxes in the parish. Following discussion, it was agreed to allocate the work to Mr. Parker. His quote included additional hedge trimming as part of the site preparation. Cllr Summerby-Bent will liaise with the contractor to organise the work schedule. It was proposed by Cllr. Richardson and seconded by Cllr. Fidlin Resolved to unanimously request that Mr. Parker carries out the renovation of two phone boxes at a total cost of £990.00.			
11.	Cape of Good Hope Update. Planning consent status. It was confirmed that planning permission has been granted for the renovation of the site. It was noted that the permission would stay in place for a maximum of three years. The Members agreed that action on the site was urgent and decided upon the following: <ul style="list-style-type: none"> • Cllr; Jones will contact the Shropshire Star to provide an update from a previous interview. • Cllr. Jones will contact Star Housing to ascertain their interest in the site. • Clerk will arrange a surgery appointment with the local MP. • Clerk will contact the current owner’s agent to arrange a meeting. 			

12.	<p>War Memorial</p> <p>Update on future action.</p> <p>The Clerk informed Members that he had sent enquiries to the War Memorials Trust regarding the renovation of the Parish Memorial. He is awaiting a reply. He is also planning to contact Albrighton Council, who have recently completed the renovation of their memorial. Discussion took place regarding the general maintenance around the area. It was agreed that Cllr. Summerby-Bent would draw up a specification of annual works, that would be discussed at the next meeting,</p>
13.	<p>AED policy and procedures update.</p> <p>Discussion took place considering the maintenance and guardianship of the three defib machines in the parish. The required inspections are taking place and are being recorded on the national database. The following actions have been agreed:</p> <ul style="list-style-type: none"> • The clerk to contact the current guardians and note their contact details. • The clerk to produce an AED policy document for the next meeting. • The clerk will contact the provider of the AEDs to determine servicing needs.
14.	<p>Public Rights of Way</p> <p>Update on future action.</p> <p>It was noted that the Shropshire Council public rights of way officer had informed members that the steel bridge replacement across the Borle Brook at Glazeley has been manufactured and is awaiting installation.</p>
15.	<p>Speed Limits on B4363</p> <p>The Clerk provided information about the application procedure for adjusting the speed limit on a public road. It was agreed to pursue the matter and Cllr. Summerby-Bent will provide a map of the road section that requires review.</p>
16.	<p>To Review the Conditions of Planning Application for Glazeley.</p> <p>Relating to affordable dwelling with planning permission for property.</p> <p>No further action to be considered.</p>
17.	<p>Items Noted for Next Meeting</p> <p>Accommodation for future meetings.</p> <p>Reserves policy – Clerk to prepare draft.</p>
18.	<p>Confirm the dates of meeting for 2025</p> <p>Wednesday 8th January</p> <p>Wednesday 5th March</p> <p>Wednesday 7th May – AGM and Parish Meeting</p> <p>Wednesday 2nd July</p> <p>Wednesday 3rd September</p> <p>Wednesday 5th November</p> <p>It was proposed by Cllr. Richardson and seconded by Cllr. Jones.</p> <p>Resolved to unanimously confirm the above meeting dates for 2025.</p>

Meeting closed 20.27