

# BILLINGSLEY, DEUXHILL, GLAZELEY AND MIDDLETON SCRIVEN PARISH COUNCIL

## Ordinary Meeting of the Deuxhill, Glazeley Middleton Scriven Parish Council Wednesday 3<sup>rd</sup> September 2025

**Present:** Cllr. Richardson – Chair, Cllr. Fidlin, Cllr. Summerby-Bent, Cllr. Hand, Cllr. Morley.

**In attendance:** Paul Mulligan Clerk, Unitary Councillor Ritchie-Simmons.

### MINUTES

1.	<b>Public participation</b> A period of up to 15 minutes for members of the public to ask questions or submit comments. No members of the public were present
2.	<b>To receive apologies for absence</b> Apologies should be submitted to the Parish Clerk in advance of the meeting. All present
3.	<b>Declaration of Members' Interests</b> To receive declarations of personal, prejudicial and pecuniary interests from members relevant to items under discussion at the meeting. There were no declarations.
4.	<b>Confirmation of previous minutes</b> To receive and confirm the minutes of the meeting held on . <b>Resolved to unanimously confirm and approve the minutes of the Parish Council meeting held on 23<sup>rd</sup> July 2025.</b>
5.	<b>Matters arising from minutes not Included in this agenda</b> No matters arising.
6.	<b>Unitary Councillor Update</b> Cllr. Ritchie-Simmons reported that she had received no inquiries from parish members. She noted that in the neighbouring parish, road surface improvements had been made. She is also looking at adjusting the bus timetable to facilitate local student travel. Additionally, she maintains a website and Facebook page.  At the county level, Cllr. Ritchie-Simmons informed the meeting that the relief road project has been cancelled and refunds from historical expenditure on the project are unlikely. The county council is also exploring a biochar project to offset carbon emissions. Discussion topics included: Highway at Bind Lane, Billingsley HGV signage at Lincoln Field Potholes at Middleton Scriven Cllr. Ritchie-Simmons will provide further updates on the above three points at the next meeting.

7.	<p><b>Finance</b> Payments - July/August 2025</p> <table><tr><td>16-Jul</td><td>Clerks Salary</td><td>241.80</td></tr><tr><td>16-Jul</td><td>PAYE</td><td>60.40</td></tr><tr><td>25-Jul</td><td>BAT boxes RSPB</td><td>88.00</td></tr><tr><td>27-Jul</td><td>Bank Charges</td><td>5.00</td></tr><tr><td>14-Aug</td><td>Defib Supplies</td><td>1404.00</td></tr></table> <p>The expenditure was noted and there were no matters arising. The overall bank and budget balances were reviewed.</p>	16-Jul	Clerks Salary	241.80	16-Jul	PAYE	60.40	25-Jul	BAT boxes RSPB	88.00	27-Jul	Bank Charges	5.00	14-Aug	Defib Supplies	1404.00
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8.	<p><b>War Memorial</b> Maintenance quote and renovation update. Detailed quotes have been received for the renovation of the memorial and fencing. The clerk was asked to contact the War Memorial Trust to enquire about support for funding the project. Grassing of area Due to the recent wet weather, the grassed area has recovered its condition.</p>															
9.	<p><b>Cape of Good Hope</b> Review of current status Plans have been submitted by the owner to the county council, that give attention to the conditions laid down for the demolition work to take place. It was noted that the demolition must be completed during the winter bat hibernation season. Unitary councillor to discuss with County Council planning. Bat boxes have been installed by members of the council. Longer-term plans envisage the building of five properties following the demolition of the building and the sale of the land.</p>															
10.	<p><b>Parish Communications</b> Newsletter and Website It was agreed to accept the quote from Parish Web and Host to upgrade the website and make it more user friendly for wider community use. When the website is live, members will distribute a note to residents in the community to advertise the site. The website will also provide links to relevant social media sites and local organisations. <b>Unanimously resolved to action the previously distributed quote for a new website provided by Parish Web and Host.</b></p>															
11.	<p><b>AED Update</b> <b>Maintenance</b> It was confirmed that updated pads and batteries were in place and bleed packs had also been provided. <b>AED for Deuxhill</b> Discussion took place regarding the siting of an additional AED at Deuxhill. A location was agreed. The Clerk was asked to liaise with Cllr. Morley and contact the Henry Angel James Memorial Trust for support in obtaining the AED. <b>Training</b> The Clerk is in contact with a local organisation and is awaiting a reply.</p>															
12.	<p><b>West Mercia PCC - Town and Parish Council Survey</b> Cllr. Richardson confirmed that he has submitted a response to the survey.</p>															

13.	<b>Speed limit on B4363</b> Update on current progress No response from County Highways. Alternative contacts to be sourced via the clerk and unitary councillor.
14.	<b>Insurance</b> The clerk informed members that the current parish council insurance policy was due for renewal. Two quotes were reviewed. <b>Unanimously resolved to accept the quote from Zurich Insurance.</b>
15.	<b>Items for Next Meeting</b> Horsford Bridge highway issues – Deuxhill.
16.	<b>Confirm the dates of next meeting: 12<sup>th</sup> November 2025</b>